

Please note that this form is only valid for Customers who wish to appeal 407 ETR's decision made in response to a NOTICE OF DISPUTE

**YOUR ACCOUNT INFORMATION:**

Name: \_\_\_\_\_

Account number: \_\_\_\_\_

Bill Date: \_\_\_\_\_

**PLEASE ANSWER THE FOLLOWING:**

Did you dispute a **NOTICE OF FAILURE TO PAY**?  Yes  No

Did you receive a decision from 407 ETR in response to your dispute?  Yes  No

Are you sending your Appeal within 30 days of receiving a decision?  Yes  No

If you answered NO to any of the above questions you may not be eligible to submit an appeal.

**APPEAL FEE:**

To process your appeal a \$100.00 Appeal Fee (plus GST) must be paid to 407 ETR by credit card, certified cheque, cash, bank draft, or money order. If your appeal is successful, the Appeal Fee will be refunded to you by 407 ETR within 10 business days of receipt of the Dispute Arbitrator's decision.

**The Highway 407 Act:**

For your information, the Appeal process is governed by the Highway 407 Act. The Arbitrator will decide the appeal solely on the grounds set out in Section 17.(1) of the Act. Refer to the next page for this information. An electronic copy of the Act can be found at [http://www.e-laws.gov.on.ca/home\\_E.asp?lang=en](http://www.e-laws.gov.on.ca/home_E.asp?lang=en)

**You may wish to use this Notice of Appeal, provided for your convenience.**

**APPEAL INSTRUCTIONS:**

- Complete a Notice of Appeal and deliver it to the Arbitrator by one of the methods described below.
- At the same time submit an identical copy of your Appeal, (with supporting materials if applicable) together with the Appeal Fee, to 407 ETR by one of the methods shown at the bottom of this page.
- Your Appeal must be sent within 30 days of receiving a copy of 407 ETR's decision to your dispute.

**Grounds for your Appeal;**

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*Use additional pages if required*

\_\_\_\_ - \_\_\_\_ - \_\_\_\_  
( DD - MM - YY )

\_\_\_\_\_  
Signature

**Delivery of Notice (Including supporting materials) to Arbitrator, by one of the following methods**

<p><b>By mail to:</b></p> <p>Arbitrations Administration 250A Eglinton Avenue P.O. Box 89510 Toronto, Ontario M4P 1K2</p> <p>Attention: 407 ETR Arbitrator</p>	<p><b>Personal delivery or Bonded Courier</b> (during Arbitrators regular business hours to):</p> <p>ADR Institute of Ontario Inc. 234 Eglinton Avenue East, Suite 500 Toronto, Ontario M4P 1K5</p> <p>Attention: 407 ETR Arbitrator</p>	<p><b>By email to:</b></p> <p>arbadmin@istar.ca</p>	<p><b>Fax to:</b></p> <p>416 487-4429</p> <p>Attention: 407 ETR Arbitrator</p>
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**Copy of Notice (Including supporting materials) to 407 ETR, by one of the following methods**

<p><b>By mail to:</b></p> <p>407 ETR Malton C.S.C P.O. Box 2130 Mississauga, Ontario L4T 4L8</p> <p>Attention: Dispute Administrator</p>	<p><b>Personal delivery or Bonded Courier</b> (during 407 ETR's business hours to):</p> <p>6300 Steeles Avenue West Woodbridge, Ontario, L4H 1J1</p> <p>Attention: Dispute Administrator</p>	<p><b>By email to:</b></p> <p>da@407etr.com</p> <p>Notice of Appeal Forms are available at <a href="http://www.407etr.com">www.407etr.com</a></p>	<p><b>Fax to:</b></p> <p>905 264-5293</p> <p>Attention: Dispute Administrator</p>
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