

Please note that this form is valid for customers who wish to appeal 407 ETR's decision made in response to a **notice of dispute**.

APPEAL INSTRUCTIONS:

- Review and confirm eligibility to appeal, below.
- Complete a notice of appeal and deliver it to the Arbitrator by one of the methods described below.
- At the same time, submit an identical copy of your appeal (with supporting materials if applicable) together with the appeal fee, to 407 ETR by one of the methods shown at the bottom of this page.

APPEAL FEE:

To process your appeal a \$100.00 appeal fee (plus HST) must be paid to 407 ETR by credit card, certified cheque, cash, bank draft, or money order. If your appeal is successful, the appeal fee will be refunded to you by 407 ETR within 10 business days of receipt of the Dispute Arbitrator's decision.

APPLICABLE LAW:

The appeal process is governed by the Highway 407 Act and/or the Highway 407 East Act, as applicable. The Arbitrator will decide the appeal solely on the grounds set out therein. An electronic copy of each law can be found at <http://www.e-laws.gov.on.ca>

ELIGIBILITY TO APPEAL:

In order to submit a notice of appeal, you must have first disputed a notice of failure to pay and received an unsuccessful decision from 407 ETR. Your appeal must be submitted to 407 ETR within 30 days of the date of the written decision received from 407 ETR. To confirm your eligibility to appeal, please enter the date that appears at the top of the written decision:

GROUNDS FOR YOUR APPEAL:

Use additional pages if required

| | | |
|------------------------------------|----------------|------------------------------|
| NAME | ACCOUNT NUMBER | BILL DATE |
| PLEASE SIGN HERE X _____ | | DATE (MM, DD, YYYY) _____ |

Delivery of notice (including supporting materials) to Arbitrator, by one of the following methods

Mail
Arbitrations Administration
250A Eglinton Avenue
P.O. Box 89510
Toronto, Ontario
M4P 1K2
Attention: 407 ETR Arbitrator

Email
admin@adrontario.ca

Fax
416-487-4229
Attention: 407 ETR Arbitrator

Personal delivery or bonded courier
(during Arbitrator's regular business hours)
6300 Steeles Avenue West
ADR Institute of Ontario Inc.
234 Eglinton Avenue East, Suite 405
Toronto, Ontario
M4P 1K5
Attention: 407 ETR Arbitrator

Copy of notice (including supporting materials) to 407 ETR, by one of the following methods

Mail
407 ETR
Malton C.S.C.
P.O. Box 2130
Mississauga, Ontario
L4T 4L8
Attention: Dispute Administrator

Email
da@407etr.com

Fax
905-264-5293
Attention: Dispute Administrator

Personal delivery or bonded courier
(during 407 ETR's business hours)
6300 Steeles Avenue West
Woodbridge, Ontario
L4H 1J1
Attention: Dispute Administrator